



## Work Learn | Evaluation Rubric

Exceptional (3)	Meets (2)	Developing (1)	N/A (0)
Clear, specific, detailed, with concrete examples. All guiding questions have been thoroughly addressed and there is no information missing. Reader has no unanswered questions and would recommend this position as an exceptional example.	General overview with some examples. Not all guiding questions are addressed but there is still a sense of the nature and expectations of the position. Reader may have some unanswered questions, but as a whole, there is enough information to feel confident in the nature of the position proposed.	Mentions some aspects, but with no specifics. Very broad and/or short. No examples and no real sense of the nature of the position. Reader is left wondering about many aspects of the proposal.	No information included.

		Exceptional (3)	Meets (2)	Developing (1)	N/A (0)
Job Description	<u>Worked Performed</u> <ul style="list-style-type: none"> <li>The student's <b>duties</b></li> <li>The level of <b>supervision</b> provided to the student</li> <li>The level of <b>complexity</b> of the tasks expected from the student</li> </ul>				
	<u>Qualifications</u> <ul style="list-style-type: none"> <li>The <b>education level</b> required for the student (e.g. undergraduate, graduate, year level, relevant course work)</li> <li>The <b>previous skills, knowledge and/or experiences</b> that the student must possess in order to be successful in this position</li> </ul>				
Contribution to University community	<ul style="list-style-type: none"> <li>The <b>impact/contribution</b> of the student's work to the goals of the unit or program</li> <li>The work that <b>the supervisor/department/unit have done to create a safe, supportive and inclusive workplace</b>; and <b>workplace supports provided</b> to students.</li> </ul>				
Student Learning Outcomes	<u>Supervision &amp; Training</u> <ul style="list-style-type: none"> <li><b>Orientation</b> and <b>training</b> the student will receive</li> <li><b>Feedback</b> and <b>on-going support</b> the student will receive</li> <li>Encouragement and support for <b>reflection</b> the student will receive</li> </ul>				
	<u>Connections &amp; Learning</u> : this position offers the student, <ul style="list-style-type: none"> <li><b>Mentorship</b> opportunities</li> <li>Opportunities to expand their <b>network and make meaningful connections</b></li> <li>Experiences to develop and enhance <b>personal learning and professional growth</b></li> </ul>				
	<u>Career Exploration</u> : this position offers students opportunities to, <ul style="list-style-type: none"> <li>Develop <b>skills</b> and <b>workplace competencies</b></li> <li>Prepare the student for <b>future employment</b></li> <li>Gain skills and experiences that <b>support academic growth</b></li> </ul>				
				Total Score	