Work Learn International Undergraduate Research Awards (WLIURA) 
Summer 2020 | Frequently Asked Questions (FAQs)

- **Is the WLIURA program cancelled for Summer 2020 term?**
  No. The WLIURA program will proceed and the full value of the award ($4500) will be provided, even in the event of a shortened work term. WLIURA positions may proceed with specific accommodations for remote work, where possible, and/or shortened work terms. Shortened work terms may be less than 12 consecutive weeks.

- **Can research projects still take place remotely?**
  Yes. Students and supervisors can pursue a remote research project full-time for summer 2020. There are specific restrictions to where students are residing for the summer months, in order for the student to conduct research projects remotely (please see the next FAQ).

  Proposed research projects that cannot be carried out remotely (e.g. lab work) can be modified to something that is suitable for remote work (e.g. analysis of existing data, literature reviews). Supervision is expected to occur via video chats, telecons, and email. Please contact worklearn.iura@ubc.ca before the start of the project if you plan to proceed with a remote research project and/or if the proposed research project changes significantly for Summer 2020. Remote research projects can be converted back to on campus projects, should the research curtailment be lifted.

  Please refer to UBC’s a [Telecommuting Checklist](https://www.ubc.ca/hr/services/workplace/telecommuting-checklist) and UBC IT’s [online guide to working remotely](https://www.ubc.ca/it/services/telecommuting). The guide outlines resources when working remotely, including: how to access emails and files, tools for virtual meetings, and security requirements. When considering the use of personal devices, it is important to ensure that security and privacy requirements are met.

- **Where may students live while working on remote research projects as part of the WLIURA program?**
  WLIURA students are permitted to work remotely, in Canada, from a different province or territory. Those students who will be working remotely outside of BC must be registered as a worker in the province or territory where the work will take place. To do so, your HR Advisor/Department should alert UBC’s WSBC Claims Associate Aidan Gregory by email at aidan.gregory@ubc.ca. If students are residing outside of Canada, they will not generally be eligible to work remotely, as part of WLIURA. Please contact worklearn.iura@ubc.ca in these circumstances.

  For more information, please refer to UBC HR’s guidance [here](https://www.ubc.ca/hr/services/workplace/telecommuting).
• **What if the research project is not conducive to remote work?**
  If the research project is not conducive to remote work, a shortened work term (less than 12 consecutive weeks full-time) is permitted, should the research curtailment be lifted. Alternatively, a new match may be identified, so that the student can work on a different project, which would be conducive to remote work. Regardless of the duration of the work term, the full value of the award ($4500) will be honoured. For the student’s salary, BC’s minimum wage requirements must be met (to meet BC’s minimum wage requirements, for full-time, 16-week award duration, the typical top-up for UBC is at least $3787.55).

• **Is there a minimum number of weeks for shortened work terms, in order to receive the full value of the award ($4500)?**
  **No.** There is no specified minimum number of weeks for a shortened work term in order to receive the full value of the award.

• **Has the student appointment (ePAF) deadline for the Summer 2020 term been extended?**
  **Yes.** The deadline to submit student appointment(s) (ePAF) is May 12, 2020. The CSI&C will re-evaluate this extension if needed.

• **What information do I need to provide to my finance/HR/administrator for setting up the student appointment (ePAF)?**
  Please send the [Appointing Students Information Sheet](#) to your finance/HR/administrator. Please also include the **Project Number** (i.e. 10XXX) which can be found in the funding announcement email and attach the **student’s Personal Data Form** to the appointment. The PDF can also be found in the [Faculty and Staff WLIURA webpage](#).

If you have additional questions, please email [worklearn.iura@ubc.ca](mailto:worklearn.iura@ubc.ca) or phone 604-827-2937, from 9 AM - 4 PM, Monday through Friday.